

CURRICULUM VITAE

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KEY SKILLS

- Excellent report and proposal writing skills
 - Excellent research and data analysis skills
 - Events planning and project management
 - Proficient in computer applications (Microsoft Office: Word, Excel, PowerPoint, Outlook)
 - Knowledge in monitoring and evaluation of projects
 - Effective communication skills both written and verbal
 - Facilitation and presentation skills
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WORK EXPERIENCE

Project Manager – Xenowatch (African Centre for Migration & Society, University of Witwatersrand, Johannesburg, South Africa – April 2018 – Current

- Working with relevant consultants to finalize the re-building and refinement of the Xenowatch website and crowdsourcing platforms which allow the public to i) submit incident reports via SMS, mobile app, email or the website; and ii) to access all project related information and data.
- Maintaining and regularly updating these platforms including project-related social media mediums (i.e. Twitter, Facebook, etc.).
- Disseminating and publicizing these platforms and the services they offer to relevant stakeholders and the public through workshops, interviews, news publications and conducting campaigns against xenophobia throughout the country.
- Daily monitoring and recording xenophobic violence incidents and/or threats thereof as well as responses by government, civil society, communities and their leaders.
- Verifying reported incidents to ensure they are indeed xenophobia-related. Verifications are made through follow up interviews, phone calls, field visits or through verification partners.
- Establishing a network of verification partners in key areas throughout the country and providing them with training for adequate incident reporting and verification.
- Drafting special and annual reports for the funder and dissemination to the public.

Social Work Supervisor & Tutor - Department of Social Work, University of Witwatersrand, Johannesburg, South Africa – April 2018 – Current

- Attending weekly supervision and tutorial sessions with students.
- Preparing content for tutorials and facilitating sessions.
- Supervising students' agency fieldwork.
- Marking tutorial assignments and agency fieldwork reports.
- Conducting mid year and final year assessments with students to monitor their progress.

Program Officer - Sir Ketumile Masire Foundation (SKMF) | Gaborone, Botswana- Sept 2016- March 2018

- Planned and coordinated the Skills Development & Networking Series and Youth Dialogue Forums, Youth Summit and other events.
- Coordinated and implemented Caring4Girls Botswana safety disposal and hygiene training workshops with beneficiary schools and organizations across Botswana.
- Monitored and evaluated SKMF projects, maintained regular communication with partner organizations.
- Conducted project site visits to assess projects.

- Wrote reports on all program internally and for donor reporting.
- Attended public meetings and events to develop and maintain organizational visibility and accessibility for partners and potential sponsorship-seekers as requested.
- Assisted with developing fundraising strategies.

IDEX Global Fellow - Ashoka Innovators for the Public | Bangalore, India | Jan 2016 – Aug 2016

- Helped build a community and partnerships of young social innovators in India through searching and selecting young social innovators to become Ashoka Youth Ventures.
- Planned and coordinated skills development workshops, panels and curated programs to engage Youth Ventures and enhance their change making skills.
- Supported communication to ensure timely responses to queries, including acting as a liaison for the team with internal and external partners.
- Developed a mentorship program for Youth Ventures with leading social entrepreneurs in India.
- Assisted to develop a strategy to create an ecosystem of youth social change making across the country.
- Developed and created content for social media and Youth Venture website.
- Wrote reports for internal and donor funding reporting.

Human Rights Monitoring and Awareness Raising Intern - Botswana Network On Ethics, Law and HIV/AIDS (BONELA) | Gaborone, Botswana | Jan 2013 – Feb 2013

- Researched on human rights issues in Botswana.
- Conducted human rights education with communities.
- Assisted with researching and writing up a draft response to the Minister of Health to lobby for the rejection of some positions of the Botswana Public Health Bill (2012) which had the potential to discriminate against people living with HIV/AIDS.

Social Worker - National Institution for Crime and Rehabilitation Organization (NICRO) | East London, South Africa | August 2012 – Dec 2012

- Rendered professional social work interventions in case, group & community work through: assessment of clients in conflict with the law and formulated intervention plans.
- Drafted intake and process notes for client files.
- Drafted statutory reports to recommend clients for diversion programmes and non-custodial sentencing.
- Filled and assisted with administration tasks.
- Conducted and facilitated pre-release (Tough Enough) group sessions with women at East London Correctional services for 8 weeks.

Facilitator - University of Fort Hare (Life, Knowledge & Action Programme) | East London | South Africa | July 2010 – Nov 2012

- Attended facilitator training workshops.
- Ensured that the reading materials for students was ready before each session.
- Marked assignments and weekly tasks.
- Cultivated the culture of reading and writing among students through activities that encouraged reading and writing.
- Engaged in thought provoking discussions with students on issues such as HIV/AIDS, socio-economic problems in South Africa, how to become a socially engaged scholar, a proud African Scholar and on human rights issues.
- Facilitated community work projects with students on Mandela Day which involved playing with children living in children's home and donating books and clothes to them.

VOLUNTEER EXPERIENCE

Researcher- Ayzh | Bangalore, India | Apr 2016 - Jun 2016

- Conducted maternal health care market research for Ayzh products and services in Kenya and South Africa.

Researcher - IWB for Refugees / Issues without Borders | Paris, France | July 2015 – Dec 2015

- Conducted research based on the context of refugees in France.
- Carried out interviews with refugees and professionals working with refugees on their experiences and challenges.
- Co-wrote a report discussing the findings of the research with the aim of contributing towards policy development and European legislation.

EDUCATION

Year: 2018 - 2021
 Qualification: Doctor of Philosophy – Migration and Displacement
 Institution: University of Witwatersrand

Year: 2013 - 2015
 Qualification: Erasmus Mundus Master - Advanced Development in Social Work
 Institution: University of Lincoln, University of Aalborg, Université Paris Ouest Nanterre La Defense.

Year: 2012 - 2013
 Qualification: Master of Arts in Human Rights
 Institution: University of Fort Hare (South Africa)

Year: 2008 - 2011
 Qualification: Bachelor of Social Work
 Institution: University of Fort Hare (Social Work)

CONFERENCES, TRAININGS & FELLOWSHIPS

- Differences challenges and assumptions training- Northampton, United Kingdom - *12-21 December 2013*
- Bayern Conference United Nations Model in Nuremberg, Germany - *21-23 February 2014*
- Hope XXL Tripple-A Summit, The Hague, Netherlands - *28-31 May 2014*
- Comparative Folklore of the Balkans, Konitsa, Greece - *23 July- 08 August 2014*
- Preparing Global Leaders Institute, Skopje, Struga, Bitola and Ohrid, Macedonia - *12-24 August 2014*
- Human Rights Training Workshop, Sibui, Romania, *08-15 August 2015*
- YALI RLCSA Fellowship, Pretoria, South Africa, *February – March 2017*
- Global Shapers Leader Academy, Johannesburg, South Africa – *June – November 2018*
- Atlantic Dialogues Emerging Leaders Program, Marrakech, Morocco, *10-16 December 2018*
- Open Society Foundation – South Africa 25 Commemorative Fellowship, *January – December 2019*

REFEREES

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